

**Aging and Disability Resource Center (ADRC) of Calumet/Outagamie/Waupaca
Advisory Committee Meeting Minutes
Thursday, May 9, 2013
Goodwill Industries, Menasha, WI**

Members Present: Luebke, Schreiner, Karth, Iverson, Schamens, Redman, Radtke, Lehrer, Stepien, Renning

Members Excused: Gentz, Wolter

Staff Present: Dewhurst, Elias Planner, Gonwa, Kramer, Stratton

- 1) CALL TO ORDER: Luebke called the meeting to order at 2:00 p.m.
- 2) QUORUM: It was determined that the meeting was properly announced and a quorum was present.
- 3) ROLL CALL AND INTRODUCTIONS: Introductions were made by committee members and staff.
- 4) APPROVAL OF AGENDA AND MINUTES: Motion by Lehrer and a second by Radtke to approve the agenda and March 14, 2013 minutes. Motion carried unanimously.
- 5) PUBLIC PARTICIPATION: None
- 6) COMMUNICATIONS: The Fox Valley Sibling Network has moved to 211 E. Franklin Street in Appleton.
- 7) COMMITTEE MEMBER REPORT: Gentz attended the April 10th Legislative Session. Sheltered workshops are a topic of interest.
- 8) REPORT OF AGING AND DISABILITY RESOURCE CENTER
 - A. UPDATES FROM BRANCH OFFICES:
 - a. *Outagamie* – Stratton reported there is no longer a wait list for services. The Aging Unit has food service proposals which are being reviewed. Stratton and Elias Planner are sampling food at Winnebago County meal sites that have meal service from one of the new vendors. Stratton shared information on the Outagamie County Lean Management project. The project is trying to reduce the length of time it takes to process Medicaid applications when

individuals are applying for Family Care, Family Care Partnership or IRIS with the goal of enrolling consumers earlier. The “Identify and Organize Your Personal Affairs” is a tool to assist consumers with the process. This document is available on the ADRC Regional website and the Outagamie County website. Elias Planner distributed Outagamie County Branch Contact Activity for the 1st quarter of 2013. Elias Planner reported cuts to Aging Program Title funds for the 2014 budget.

- b. **Waupaca**– Gonwa shared the Contact Activity Report for Waupaca County. The Community Living Specialist/Information and Assistance Specialist, Schimmelpfenning, has received over 80 referrals for nursing home relocations.
- c. **Calumet** – Dewhurst shared the Calumet County Contact Activity Report. The annual Senior Fest will be held on June 13, 2013, at Chilton High School. Elder Benefit Specialist, Groeschel, is doing presentations on the ABC and D’s of Medicare at the Kiel Community Center and at Chilton High School in May and June. Shaw, Dewhurst and Krueger did an ADRC presentation for 20 members at the Calumet Area Aging Network on April 25, 2013, at the Fox Valley Technical College in Chilton. Dewhurst distributed The ADRC Connection newsletter for May/June.

- B. **REPORT FROM ADRC COORDINATOR:** Kramer shared the most recent activity related to the Change Project Summary/Organizational Effectiveness project. Redman developed an ADRC marketing handout, “7 Questions You Could Ask Your ADRC” as a part of the project. Kramer, Krueger, Schmidt and Redman are doing ADRC presentations including the Network Health Plan Care Management team as well as St. Elizabeth’s Hospital departments. The goal is to increase referrals from the medical community. Kramer also shared the ADRC Encounter Report for 1st Quarter of 2013. A comparison of 2012 activity will be shared at the July meeting.
- C. **TRANSPORTATION:** Stratton gave an update on the state Non-Emergency Medical Transportation (NEMT) contract. In April, the Department of Health Services announced that the state would contract with Medical Transportation Management (MTM) to manage non-emergency medical transportation services for certain Medicaid and BadgerCare Plus members. MTM is replacing Logisticare on August 1, 2013. Jason Kakatsch has resigned from the East Central WI Regional Planning Commission. Schamen requested that Valley Transit provide an update at the July meeting. Stratton will contact Deborah Wetter, manager at Valley Transit to determine her availability.

9) ITEMS FOR ACTION OR DISCUSSION

- A. ELECTION OF OFFICERS: Election was held for Chair and Vice Chair. Schamen nominated Luebke as chair, seconded by Lehrer. Motion carried unanimously. Radtke nominated Gentz as vice chair and seconded by Karth. Gentz was not present. Kramer will contact Gentz regarding his interest and an election will be held at the July meeting for the vice chair. A motion was made by Radtke and seconded by Schreiner to hold the election for vice chair at the July meeting. Motion carried unanimously.
- B. EDUCATIONAL SESSIONS: Sheltered workshops and lower than minimum wages for workers was a topic of discussion for adults with disabilities. A suggestion was made to have a presentation from Valley Packaging Inc. on the issue of sheltered workshops. Kramer will contact Lynn Erickson at Valley Packaging Inc. for a presentation and tour. The meeting time will be moved to 1:00 p.m. on July 11th to accommodate guest speakers, Lynn Erickson, VPI, and Deborah Wetter, Valley Transit. The meeting will be held at Valley Packaging Inc., on Roemer Road in Appleton.

**NEXT MEETING: July 11, 2013 1:00 p.m. Valley Packaging Industries
2730 Roemer Road, Appleton, WI**

MEETING ADJOURNED: Motion made by Lehrer, seconded by Iverson. Motion carried unanimously.

Respectfully submitted by Darlene Kramer, Regional Coordinator
These are UNAPPROVED minutes.