

Aging and Disability Resource Center (ADRC) of Calumet, Outagamie and Waupaca Counties  
Regional Advisory Committee Minutes  
May 12, 2022

Members Present: Ott, Jones, Laughrin, Luedke, McCabe, Ruffolo, Olson, Golding, Liggins

Members Excused: Dobbe

Public Present: Heidi Zick

Staff Present: Kramer, Bastian, Anderson, Dewhurst

1. CALL TO ORDER: Kramer called the meeting to order at 2:00 p.m.
2. QUORUM: It was established that a quorum was present.
3. ROLL CALL: Kramer took roll call. Staff and Member introductions.
4. PLEDGE OF ALLEGIANCE: Members and staff.
5. APPROVAL OF AGENDA: Motion by Ruffolo, second by Luedke.
6. APPROVAL OF MINUTES: Motion by Jones, second by Golding. Minutes of the March 10, 2022 meeting were approved.
7. PUBLIC PARTICIPATION: Heidi Zick with SOAR Fox Cities Inc.
8. COMMUNICATIONS: None
9. ITEMS FOR ACTION OR DISCUSSION:
  - A. Election of Officers: Chair and Vice Chair. Jones nominated Janis Ruffolo for Chair. Ruffolo accepted the nomination. Second by Luedke. Unanimous approval of Ruffolo as chair. Vice chair deferred until the July meeting. Motion by Luedke, second by McCabe. Unanimous approval.
  - B. COMMITTEE MEMBER UPDATES AND REPORTS:

Ruffolo reported on the challenges with Valley Transit 2. Staff shortage of drivers and sometimes don't show up at all. Cost is a \$4.00 bus ticket. Carepool WI has expanded to our area and has been very reliable. Base rate is \$15.00. Need to book 3-5 days ahead of time. This is a service that exists throughout the country including Madison. Jones shared a flier from Volunteer Fox Cities on Tech-Ed For Adults.
  - C. TOPICS FOR FUTURE DISCUSSION: The committee would still be interested in a presentation on marketing of the ADRC. Kramer shared that the ADRC has received underspent dementia care funds and will be using some of the funds for advertising. Kramer also mentioned sharing the ADRC Scope of Services contract with the members.
  - D. NEXT MEETING DATE: Thursday, September 8, 2022 at 2:00 p.m.
  - E. A. REPORT OF AGING AND DISABILITY RESOURCE CENTER BY COUNTY: All managers reported on the staffing in their respective offices.

CALUMET: Dewhurst shared the ADRC Connect Newsletter. Presentations on Medicare by Jodi Kautzer were held at Calumet County dining sites. An event for caregivers will be held at the Chilton High School on Wednesday, September 21, 2022 at 3:30 p.m. with vendors, speakers, food, etc.

OUTAGAMIE: Bastian announced the retirement of Information and Assistance Specialist Lisa Underwood after 30 years with Outagamie County. The position has been posted on the Outagamie County website. Residential facilities and group homes have staff shortages.

WAUPACA: Anderson reported that the ADRC is fully staffed with the addition of the half Time Dementia Care Specialist, Andrea Brace. Waupaca County has a large geographic territory.

B. REPORT OF REGIONAL COORDINATOR: Kramer reported that the Regional ADRC received \$43,200 in Dementia Care Specialist underspent funds from the Office for Resource Center Development.

11. MEETING ADJOURNED: Motion by Luedke, second by Laughrin to adjourn the meeting. Unanimous approval.

Next Meeting: July 14, 2022 2:00 p.m. Outagamie County ADRC 320 S. Walnut St. Appleton, WI 54911. Attendance may be face to face or virtual.