

**Aging and Disability Resource Center (ADRC) of Calumet, Outagamie and Waupaca
Regional Advisory Committee Minutes
January 12, 2017**

Members Present: Gentz, Cousins, Schreiner, Redman, Rabec, Whitman, Lehrer, Renning, Webster

Members Excused: Lemanski

Members Absent: Hopfensperger, Schamens, Laux

Staff Present: Bastian, Dewhurst, Klein, Kramer, Krueger

1. **CALL TO ORDER:** Gentz, Chairperson, called the meeting to order at 2:05 p.m.
2. **QUORUM:** It was determined that a quorum was present and that the meeting was properly announced.
3. **ROLL CALL AND INTRODUCTIONS:** Dale Webster was welcomed as a new member appointed by the Oneida Tribe of Indians of Wisconsin. Introductions by members and staff concurred.
4. **APPROVAL OF AGENDA AND MINUTES:** Motion by Cousins and a second by Whitman to approved the agenda and the minutes of the November 10, 2017 meeting. Motion approved unanimously.
5. **PUBLIC PARTICIPATION:** None
6. **COMMUNICATIONS:** Redman shared the second issue of the WisconSibs newsletter, "Sib News" for the months of January, February and March 2017. More information is available at www.wisconsibs.org
7. **REPORT OF AGING AND DISABILITY RESOURCE CENTER**
REGIONAL COORDINATOR REPORT: Kramer shared information from The Wisconsin Long-Term Care Coalition Keep Our Care At Home; The ARC Wisconsin and Disability Rights of Wisconsin. Kramer will send members the information by e-mail. Kramer also shared the Executive Summary Report to the Joint Committee on Finance by the Wisconsin Department of Health Services on the Reliability and Consistency of Aging and Disability Resource Center Functional Screening and Options Counseling. The report was required by the 2015 Wisconsin Act 55.
STAFF UPDATES: Calumet County has received approval for a full time Information and Assistance Specialist. This position was previously ½ time permanent and ½ time limited term. In Waupaca County, interviews will take place on January 17th for a Nutrition Program Supervisor and on January 23rd for a full-time Information and Assistance Specialist. The Nutrition Program Supervisor is a new position and the Information and Assistance Specialist is a replacement.

REGIONAL SUMMARY: In Waupaca County, the county owned nursing home, Lakeview Manor is closing. A Waupaca County Community Living Specialist is working with Lakeview Manor to assist in relocating the 20-30 residents currently housed at the facility. The handout, "What is Managed Long-Term Care" was shared. Encounter Reporting and Contact Activity Reporting was discussed. These reports provide information on ADRC client data. Calumet, Outagamie and Waupaca Counties use The Clinical Manager (TCM) for their client tracking database. ADRCconnection newsletters were shared highlighting ADRC activities in the counties. The Waupaca County Health and Human Services Board is reviewing the 85.21 Transportation Grant and fees for drivers. The intention is to provide a flat rate for the driver versus sliding scales based on distance. It is time intensive for staff to pay the drivers. The flat rate will simplify the transportation process for in Waupaca, in county and outside of county to medical facilities in Rochester, Milwaukee, and others.

PREVENTION PROGRAM OVERVIEW: Nancy Krueger, ADRC Regional Health and Wellness Coordinator, presented the Prevention Program Summary for 2016. Stepping On; Living Well with Chronic Conditions; Health Living with Diabetes; Strong Women/Strong Bones; the CarFit event; Walk with Ease and Med-Wise were highlighted along with an additional program summary of other prevention activities ([see attachment](#)). Program dates and times may be found on the ADRC Regional website at: www.yourADRCresource.org

8. ITEMS FOR ACTION OR DISCUSSION:

The ADRC Scope of Services Contract for 2017 has been finalized.

The March 9, 2017 Regional Advisory Committee has been changed to *March 2, 2017*. The meeting will be held one week earlier but the same time and place at 2:00 p.m. at Goodwill Industries in Menasha in the Obeya Room.

MEETING ADJOURNED: Motion by Schreiner, seconded by Cousins. Motion approved unanimously.

NEXT MEETING: Thursday, March 2, 2017 2:00 p.m. Goodwill Industries, Obeya Room, Menasha

These are unapproved minutes.

Respectfully submitted by Darlene Kramer, Regional Coordinator, ADRC of Calumet, Outagamie & Waupaca.