

# ADRC Consortium Advisory Committee Annual Meeting

DATE: Thursday, May 29, 2008  
TIME: 4:30 P.M.  
PLACE: Outagamie County Administration Building  
410 S. Walnut St., Appleton, WI 54944  
Meeting Room 1 – Level 3

## Meeting Minutes

Members Present: Ken Grode, Ridge Putnam, Dan Witt, Marilyn Mosher, John Wollner, Yvonne Ebben. Mike Hopfensberger

Members Excused: Mary Anne Gruber, Geraldine Mueller, Frank Schubert, Elizabeth Tautges

Others Present: Vernon Beall, Tom Stratton, Mary Schlautman, Donna Siedschlag, Nancy Krueger, Nancy Leipzig

1. Roll Call and Introductions – Meeting called to order by Ken Grode at 4:30pm.
2. Approve the agenda - Motion made to approve the agenda by Marilyn Mosher, seconded by Dan Witt. Motion carried.
3. Approval of March meeting minutes – Motion made to approve the minutes made by Marilyn Mosher, seconded by Mike Hopfensberger. Motion carried.
4. Public participation – None.
5. Communications – None reported.
6. Committee Member reports – Ken Grode commented that it would be good to have more committee member involvement, such as questions for staff, are the reports the committee receives from the ADRC what we want, and we'll continue to have time for committee member comments at the beginning of the agenda (not at the end when members feel pressured to wrap up).
7. Items for Action or Discussion
  - A. Officer elections – the elected officers will serve for the next year.
    - i. Nominations were accepted for the Chair position: Ken Grode, John Wollner, and Frank Schubert were nomination. Ken Grode was elected Chair.
    - ii. Nominations were accepted for the Vice Chair position: Ridge Putnam, Ken Grode, Frank Schubert, John Wollner. John Wollner was elected Vice Chair.
    - iii. Nominations were accepted for the Secretary position (with discussion about the role of secretary to review minutes before they are submitted to the committee and run the meeting in the absence of the Chair and Vice Chair): Marilyn Mosher, Ridge Putnam. Marilyn Mosher was elected Secretary.

- B. ADRC Annual Report – Nancy Leipzig provided a powerpoint presentation overview of the 2007 Annual Report (copies of the report were distributed).
  - C. First Quarter Call Reports and Satisfaction Surveys – copies of the statistics regarding calls and summary of satisfaction surveys were distributed and discussed.
  - D. Prevention Activities – Nancy Krueger provided an update on prevention activities including grant planning and workshop development.
8. Report of ADRC Branch office activities
- A. Calumet County – Mary Schlautman distributed the latest newsletter from Calumet County, and reported that their office has been very busy with an increase in activity related to the economy.
  - B. Outagamie County – Tom Stratton reported that the Outagamie Branch had an all time peak in calls in April with 602 calls. Staff are busy particularly the benefit specialists. Outagamie Co. plans to include another full time I & A in their 2009 budget.
  - C. Waupaca County – Donna Siedschlag reported the they are fully staffed and going through the long process of training their newest I & A Specialist.
9. Chairman’s Report – Ken did not have a report
10. Next meeting date – July 10, 2008, 4:30 pm.
11. Motion to adjourn the meeting was made by Marilyn Mosher, second by John Wollner. Meeting adjourned at 5:45pm.

Minutes respectfully submitted by Nancy Leipzig.

\*These are unapproved minutes.