

ADRC Advisory Committee Meeting Minutes  
Thursday, January 13, 2011

Members Present: Mueller, Luebke, Grode, Stepier, Wollner, Beall, Gruber,  
Radtke, Hopfensperger

Committee Members Excused:

Committee Members Absent: Goedderz, Putnam

Staff: Enright, Shaw, Dewhurst, Planner, Stratton

Guests: Jane Smith, Oneida Nation

- I. CALL TO ORDER: Grode called the meeting to order at 3:00 p.m.
- II. QUOROM: It was determined the meeting was properly announced and a quorum was present.
- III. APPROVAL OF AGENDA AND MINUTES: Motion by Radtke second by Gruber to approve the agenda and November 11, 2010 minutes. Motion carried unanimously.
- IV. PUBLIC PARTICIPATION: Jane Smith reports that Oneida has applied for ADRC Specialist funding. Are working with Center for Medicare and Medicaid Services regarding the Oneida Nation having two different Managed Care Organizations as it covers two different counties. They are waiting decision on whether members can choose either Managed Care Organization despite which county they physically reside in.
- V. COMMUNICATIONS: None
- VI. PREVENTION UPDATE: Stepping On starting in Kaukauna- St. Paul's Home. All three branch offices are participating in the newly formed Outagamie Caregiver Coalition by being members of a subgroup focused on the marketing of ADRCs as the place for caregivers to start.
- VII. COMMITTEE MEMBER REPORTS: No reports provided.
  - I. ADRC FACILITY SURVEY UPDATE: The State is meeting with the ADRC on January 26<sup>th</sup> @ 9:30 in Outagamie County to discuss Quality Assurance review and the facility survey results. This will be reported back to this committee.
  - II. STATE LONG TERM CARE COUNCIL UPDATE: Shaw reported that State Long Term Care council received an update from Donna McDowell on the evaluation of ADRC information and assistance functions. Handout provided of highlights of evaluation and full evaluation can be found at state website. The Council recommends and supports continued statewide expansion of Family Care and

Aging and Disability Resource Centers. Recommends the State stays on track with the three year entitlement period. Also, MetaStar presented to the Council the 2009-2010 External Quality Review Report on Family Care, which is available at:

[www.dhs.wisconsin.gov/LTCare/StateFedReqs/eqro0910/annualrpt.pdf](http://www.dhs.wisconsin.gov/LTCare/StateFedReqs/eqro0910/annualrpt.pdf)

### III. REPORT OF THE AGING AND DISABILITY RESOURCE CENTER:

#### A. Updates from Branch Offices:

1. Calumet: Current waitlist of 55 people. One to two Nursing home relocations/month. Six children transitioned to adult services in 2010. Pre-admission Counseling (PACS) is one week and MDS Qs are three weeks. This has been manageable for staff.
2. Outagamie: Currently fully staffed with five Information & Assistance, one Elderly Benefit Specialist and three Disability Benefit Specialists. 8400 total contacts in 2010 made to the Aging and Disability Resource Center. 80 MDS Qs for last quarter (this started in October); 733 PACS for the year and 543 members in Family Care. 259 people have come off the original waitlist of 459. Two to five nursing home relocations per month. Stratton also states that Community Care, Dianne Beyer, had informed him that the Managed Care Organization received cuts in funding and therefore, are reducing contracted rates with all providers by 5-10% or they would incur \$1 million dollars in losses per month.
3. Waupaca: 24 people have come off the waitlist per state allotment and another 13 thru attrition since implementation. 20 chose Family Care, 10 Partnership and 7 IRIS. 19 relocations from nursing homes. 398 PACS referrals in 2010 and 123 MDS Qs since start October 2010.

All three counties are participating in the Statewide Transportation Survey thru the Department of Transportation. Surveys can be obtained by contacting the Aging and Disability Resource Centers. Calumet county residents can access survey online at

[www.co.calumet.wi.us](http://www.co.calumet.wi.us) . Services also handed out at meal sites and thru volunteer drivers.

Medical Assistance Brokerage provider to start July 1, 2011. This will affect how people on medical assistance can obtain transportation services.

#### B. Staffing Updates

Waupaca has hired an Aging and Disability Resource Center secretary and will be having incoming calls to the Aging and Disability Resource Center answered by the secretary instead of Information & Assistance. Waupaca had a contracted social worker and nurse to Community Care but that contract is ending and the workers are being absorbed into the county system. Community Care was cutting the hourly rate to a rate that was too low for the county to continue the contract. Calumet County is also ending the contract next month, which will bring back a social worker to fill an open Information & Assistance position that was vacated in December. Shaw expressed concerns as Community Care's Calumet County manager had resigned in November. Outagamie County hired a new Disability Benefit Specialist - Emily Egan.

#### IV. ITEMS FOR DISCUSSION:

A. Current and Future Role of Willems Marketing: Willems is no longer providing marketing services. Each branch office is currently handling their own news releases. The need to contract with a marketing agency in the future continues to be assessed.

B. Assigned Responsibility for Continuous Updating of our ADRC Website: Nancy Krueger will continue to update prevention/wellness programs. Bonnie Mallmann at Calumet County will be updating the website. Each branch office has a website also, specific to their county.

C. Board Member Vacant Seats: Waupaca and Calumet will be going to their respective county boards in February for approval and appointment to fill vacancies.

D. Status of ADRC Regional Coordinator Position: Approximately 80 applicants have been narrowed down by Todd Romenesko to the top ten and those were sent to Ted Phernetton(Waupaca) and Rosemary Davis (Outagamie) for review. The Directors are scheduled to meet January 17, 2011 to discuss interviews, which will be done with the Directors and Aging and Disability Resource Center Managers.

- V. NEXT MEETING DATE: March 10, 2011 at 3:00 pm at Goodwill, Menasha.
- VI. ADJOURNMENT: Motion to adjourn by Beall and second by Mueller. Motion Carried Unanimously.

Respectfully submitted,

Joann Dewhurst  
Recording Secretary

These are APPROVED minutes.